

# **Supplementary Information**

HAVANT BOROUGH COUNCIL  
COUNCIL  
22 July 2015

Dear Councillor

I am now able to enclose, for consideration at the next meeting of the Council to be held on 22 July 2015, the following supplementary information that was unavailable when the agenda was printed.

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# Leader's Report

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## **Cabinet Lead Reports – Full Council 18 February 2015**

### **Councillor Mike Cheshire: Leader's Report**

#### **Corporate Strategy, Finance.**

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##### **Corporate Strategy**

Each Councillor and each employee will have been given the Corporate Strategy, either electronically or on paper and it is part of the induction pack with new staff joining. Additionally the twice weekly Informal Communications update is provided electronically via the intranet as part of the Delivering the Corporate Strategy agenda.

Each formal paper coming to Cabinet and Full Council will need to refer to the Corporate Strategy as this is the document that all business plans and budgets are based on and referred to.

Any additional delivery of services not in the Business plans or in the Corporate strategy that requires funding, will need to be found elsewhere in order to balance the books.

For ease of reference, the Corporate Strategy and all business plans are available on the Intranet for Councillors to refer to, and I would hope that you all take the opportunity to do so.

##### **Finance**

The Finance Team completed the Statement of Accounts on time and they are now with our external auditors, Ernst and Young. Forward planning in conjunction with the auditors meant the accounts process was much smoother this year.

The testing of our new finance system is progressing well. The team are currently testing interfaces from live proving can export safely from the existing E-financials system ready for the 1 October go live.

On 1 April our new insurance contracts went live. These were for us by Fareham Borough Council as a joint procurement across all 11 districts in Hampshire. The collaborative approach attracted some large insurers, especially on property, who do not normally enter the local government market. The result of this is an annual saving to Havant Borough Council of £80,000 on our insurance premiums.

Following our very successful election night our Payroll Team paid around 200 volunteers who helped by the end of May.

## **Combined Authority**

The Devolution and Combined Authority (CA) moves on a pace. In order to demonstrate HBC's endorsement of devolved power from Central Government we need to formally agree, in principle that we agree to the proposal for a Hampshire-wide Combined Authority - hence the proposal on the agenda with this full Council. You have already been made aware electronically with a Briefing Note on the Hampshire Combined Authority which was sent to you all on the 29th June 2015 - I will not re-iterate its contents here in full.

However, there is a potential for devolved government in the area covered by Hampshire (including Portsmouth, Southampton and the Isle of Wight, which might include:

- a. Local control over funding for skills, post 16 education, apprenticeships and lifelong learning;
- b. More control over national infrastructure spending on transport and housing;
- c. Integration of health and social care;
- d. Freedom to borrow against forecast proceeds of local growth to support local infrastructure;
- e. Greater retention of growth in Business rates.

What is clear is that each Local Authority has to agree with the concept of a CA, and each authority has the right to have an input and take a full part in the Governance of any CA.

Be assured, I have made it very clear that we, HBC, will not be seen as an "add on" but we will be fully integrated into the running of any CA if it is approved.

# Cabinet Lead Reports

## Supplementary Information

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## **Cabinet Lead Reports – 22 July 2015**

### **Councillor Mike Fairhurst - Cabinet Lead for Marketing and Development**

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#### **Marketing**

The marketing team continue to work on the Personalisation programme in order to:

1. Identify and group existing council services (individual products, e.g. waste collection, pest control) into packaged offers that are priced, tailored and marketed at defined (segmented) resident types.
2. Deliver a series of focused offers to individual residents (not residences) that are selected and built upon the resident's individual preferences and council created profile.
3. Allow those residents to gain access to a unique account via a secure council web-portal that collates and integrates their personal account information and interactions from across the council's departments. This interactive portal will allow customisation by the resident and in turn, allow the council to promote their targeted packaged offers. Residents are then able to order or add their additional services through the portal promoting channel shift.

Working with the Business Improvement team, we have completed the research phase and are in the analysis phase where we are finding more to do than originally scoped. The team remain focussed on delivering Digital Public Service Excellence and are currently scoping the additional work to review the business case and progress the programme.

The team are working towards a review and refresh of the HBC website.

#### **Communications**

The 'Serving You' Magazine was issued in May and received a positive welcome from residents.

We posted a video of chewing gum removal in the town centre to show interested residents and visitors how we do it. The video received 464 views and 13 'likes' to date, once of our most successful social media postings to inform the public on what we do and how we do it.

A full consultation was held asking residents and customers of Havant Borough Council their opinion on how to deliver all Operational Services differently which received a good response with the public taking part in telling us what they think. The outcome of this consultation will be included in future reports to Council.

## **Customer Services and Internal Strategic Contract Negotiation and Management**

The 5 Councils procurement has passed through the next stage of the process with the bidders producing an outline solution at the beginning of June. These have been evaluated and bidders chosen to progress to the detailed solution stage. From 20th July through to week commencing 3rd August officers will work with bidders in a competitive dialogue process to help suppliers prepare their detailed solutions.

### **ICT**

The IT Partnership Agreement was signed by Havant, East Hampshire and Hampshire County Council in August 2012, with the expectation that in 2015 a review would be carried out to investigate whether the IT Partnership service design is fit for purpose from 2017 onwards (the current end date of the Agreement).

By December, the review will define and evaluate options for service delivery, to inform next steps which will be either:

1. Adjustments to the IT Partnership Agreement to continue beyond August 2017, or
2. Embark on a procurement exercise

The project is currently in the Requirements Gathering phase, with staff and Councillors involved. The Councillors Workshop was held on 7<sup>th</sup> July, and was a very useful opportunity to understand the needs around IT from a Councillor perspective.

### **Change and Transforming Services - Service Futures**

In addition to the major piece of work on Personalisation, the Business Improvement team for the Council continue to work across all services to support their transformation plans. This work is organised around the themes of Service Futures: Delivering Differently, Organisational Development, Strategic Procurement and Creating Growth and Prosperity. Updates on various projects will be covered in different Cabinet Lead reports; however below is a list of projects which highlights the breadth of support to change across the Council – ensuring we put resources to good use:

- Legal Services – business development opportunity
- Transfer of Parking and Traffic Management to EHDC
- Operational Services Review
- 5-Councils Corporate Services Procurement Project (see above a more specific update relating to Customer Services part of this)
- Support to deliver organisational development outcomes such as the Annual Awards scheme and Terms & Conditions Phase 2 project

- Support to strategic procurement outcomes including the leadership of the IT Review referred to above
- Support to Prosperity Havant as part of the Creating Growth and Prosperity theme.

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## **Cabinet Lead Reports – Council 22 July 2015**

### **Councillor Yvonne Weeks: Cabinet Lead for the Economy and Communities**

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#### **Housing Enabling,**

Homelessness Prevention continues to be our priority – In the year 2014/15 the housing team achieved 938 homeless preventions

During the first quarter of 15/16 we have achieved 285 homeless preventions – what this means is that these 285 households who approached us threatened with homelessness were not accepted as homeless, not placed into B&B or temporary accommodation – through officers carrying out mediation with family, landlords, solicitors and housing associations, families were able to remain in their current accommodation. Alternatively if we were unable to keep them in the accommodation, households were supported to find alternative accommodation.

During Q1 there have been 14 placements into B&B and this has totalled 48 weeks actually spent in B&B – much of this has been accrued by one family who are going to appeal in Court on their intentional decision. A couple of the families are under investigation and the remaining awaiting vacancies to arise in the private sector or the Supported Tenancy Scheme.

There have been 14 households accepted as homeless during the Q – this means we have a legal duty to place them into temporary accommodation as we were unable to prevent them from becoming homeless.

.Development figures – in the first quarter 79 new properties became available comprising of 20 Affordable Rent, 20 Shared Ownership and 39 Help to Buy.

Hampshire Home Choice – HHC Annual Report, is now available it includes details about the Waiting List, Lettings, Average Waiting Times, Housing Development and Landlord updates. A copy is available to view on the HHC website at [www.hampshirehomechoice.org.uk](http://www.hampshirehomechoice.org.uk)

Currently there are 2894 households registered for housing – all have a Housing Need.

HBC has the highest number of the 5 Local Authorities on the Hampshire Home Choice register.

#### **Arts**

A group membership to Arts Development UK has been subscribed to by HBC which gives four locally based arts organisations access to an established network within the country and further funding opportunities. The members are The Spring Arts and Heritage Centre, Making Space, WemsFest and Hayling Island Amateur Dramatics Society.

The Waterloo Community Forum, in partnership with The Spring Arts and Heritage Centre, received £44,400 from the Heritage Lottery Fund for the Waterloo to Waterloo 200 years project

### The Spring

#### WWI Book of Remembrance

Throughout 2014 The Spring worked with local artist Margaret Marks to create a textile book of remembrance for the Borough. The resulting Book of Remembrance is currently on display at The Spring until October 2015.

The tapestry is 15ft long and is housed in a specially created frame. The Spring are looking to find an appropriate community home for it after October.

This project was funded by Hampshire County Council and Havant Borough Council - well worth a visit.

#### Partnership with Park Community School

The Spring are now working in partnership with Park Community School to help them run events in their new theatre space.

In September they will present a performance by stand-up comedian Lee Nelson and in November they have arranged a family theatre performance.

The Spring and the school are sharing the costs associated with these on a 50/50 basis and will share any income in the same way.

### Three event's to look out for.

- Dr Longitude's Marvellous Magical Menagerie  
On Friday 7 and Saturday 8 August The Spring is taking a live family performance to two outdoor locations across the Borough. The performance (which arrives in a horsebox) will be completely free. It will be at Hayling Island Park and community centre on Friday 7 August and Staunton Country Gardens on Saturday 8 August. Each performance will be accompanied with free family activities and will be mini festivals for the Borough.

This project is part funded by Arts Council, England and the Foyle Foundation.

- Pop Up Flashback Library Tour

In October 2015 The Spring will be touring a family theatre performance to five libraries and community venues across the Borough. The performance is for young children and inspires reading.

- No More Worries  
In November The Spring will be working with Hayling Island College on a poetry writing and performance project. Young people will work with a professional poet and theatre Director on a series of workshops leading to performances

### **Community Development**

Leigh Park Network meetings continue to be a useful way for local agencies to network with 47 and 38 attendees at the last two meetings.

The Leigh Park Community Led Planning group are continuing to focus on priorities derived from public consultation. With HBC's support the group are planning a 'Clean up for Summer Week' from 13<sup>th</sup> - 19<sup>th</sup> July.

Havant 50+ Forum have a new chairman, Malcolm Carpenter, and their next project is looking at slowing traffic down around Havant Town Centre.

Tim Dawes from the Havant Civic Society is submitting a Heritage Lottery Fund application to rejuvenate the Gazebo Garden in Havant. This historic garden and building is owned by HBC and leased to a volunteer group.

Bedhampton Social Hall Association - Trustees attended Trustee training last month following some challenges they have experienced as a committee. They have also employed a book keeper and sub-contracted their payroll to Community First HEH.

Hayling & Warblington Local Children Partnership are working on an Internet and Social Media Safety Campaign which is being supported by the Police.

The successful Hayling Island Community Centre Association (HICCA) has identified a need for an extension to the HBC owned building following public consultation. The well used community centre is looking to expand to enable them to develop further services for the local community. The Community Association have been successful in Stage 1 and 2 applications to the Big Lottery's Reaching Communities resulting in a £31,000 Development Grant to appoint a Project Manager to take the plans forward. This project known as The Hub will be funded through local fund raising which to date is £43,000 and a Stage 3 Big Lottery Grant. The outcome will be known in October 2015.

The Hayling Billy Heritage Project has produced a book and DVD which captures oral history and people's memories about living or working on the Hayling Billy Line. The Conservation Programme Officer delivers workshops every Wednesday on the Leisure Trail. The old signal is being reconditioned and expected to be reinstalled by the end of July 2015.

To coincide with Armed Forces Week HBC hosted an Armed Forces event in the Plaza. The Hayling U3A had a large WW1 Exhibition display in the Plaza and The Naval Families Federation (NFF) also had a display to offer services to Naval Families living in the borough of Havant.

HBC Community Covenant is due to be refreshed and Officers will be continuing to look at ways to support Armed Forces Families and Veterans. The Asda Foundation are currently providing a free trial minibus service running from Thorney Island to Asda in Bedhampton as requested by local families.

The Barncroft and Bondfield Community First Panel funding scheme came to an end in March 2015. Over four years 39 different community groups and charities benefited from grants that amounted to £68,322.

The Waterlooville Events Team has recruited a volunteer project manager to organise the Waterlooville Summer Fete to be held on 16th August in Jubilee Park. A Christmas Grotto will also be held at Waterlooville Library. The group have organised acts to perform at the Bandstand every month for the next year, starting on 25th July. The group are working closely with local businesses to organise several community events including Waterlooville in Bloom, a Christmas event and a multi cultural festival to help build a sense of community and increase footfall to the area.

Resident Led group WeBigLocal are delivering key elements of the business plan for year 1. As part of the plan community groups can apply for various grants to fund projects that meet certain criteria and benefit Wecock Farm residents. Two part time staff members, funded through the Lottery grant, assist with the delivery of the business plan and organise various activities and projects including a community garden, the Big Lunch and training for residents. Plans to investigate match funding for larger projects are currently being discussed.

Havant Borough Council's first Youth Conference - took place at the Plaza in March 2015. 'Raising Aspirations' was the theme and year nine and ten students from ten Schools across the Borough attended. Two guest speakers were well received, including Joanne White, founder of local Charity Big World Impact and Fraser Docherty, an inspiring young entrepreneur and self made millionaire. Several workshops took place throughout the day covering topics such as volunteering, further education, training and employment. Students were also given the chance to ask their local Councillor questions about their job role and the projects and developments in their areas. Eighteen Councillors took part in this session.

The HBC Waterlooville Community Development Facebook page has nearly 3,000 followers and has proved to be a very effective way of communicating information to residents. The link to the page is [www.facebook.com/waterlooillecommunity](http://www.facebook.com/waterlooillecommunity). To complement this page a Waterlooville Twitter account has been set up - @waterloovillecd



## **Leisure**

### Leisure Infrastructure Community

Cowplain Bowls Club was successful in applying for a Sport England Inspired Facilities bid of £75,000 towards a new all weather carpet. The total project cost was £95,000 and work has now been completed. The new facility will enable the Club to offer all year round bowls as well as provide more opportunities for disability groups and after school clubs.

Front Lawn Recreation Ground The project to develop new sports facilities and a social inclusion programme at Front Lawn Recreation Ground continues. A community engagement event was held in May to show the potential plans for the site and feedback was on the whole positive. Officers are working with the Football Association (FA) and the Football Foundation (FF) to develop a large funding application. The FF have funded a consultant to work up the business plan for the project, which aims to provide updated changing rooms, an extension to host a social inclusion programme, a new full size artificial grass pitch and improvements to the hard court area.

Havant Rugby Football Club - Officers have been working with Havant Rugby Club (HRFC) to improve the playing service at the Club and support their aspirations to grow and expand. HBC funded a report by the Institute of Groundsmanship (IOG) to identify the areas that require improvement and how this can be achieved.

Bartons Green West Leigh - Officers have been working to maximise the use of open spaces and have identified that sports pitches at Bartons Green, West Leigh, are currently under utilised. For this reason the decision has been made to offer the opportunity for full use of Bartons Green to Widbrook Utd football club, who will maximise the use of the facility. They run 40 teams across all age groups including girls and ladies teams. Havant Sunday Football League who previously used the site have been offered alternative venues.

## **Play**

The installation of play equipment has now been completed at Cowplain Recreational Ground. HBC are now dealing with complaints from residents and ASB issues which is common following the installation of new equipment.

Work at Mengham Park on Hayling Island has begun (15<sup>th</sup> June). The anticipated build time is 22 working days (i.e. 4 to 5 weeks). It is hopeful that the installation will be complete before the school summer holidays.

Work at Elizabeth Road play space in Waterlooville has started. Anticipated build time is 4 to 5 weeks with the project hoping to be complete by the school summer holidays.

## **Sport**

### Sport & Physical Activity

The Havant Sport and Physical Activity Alliance have agreed to fund a new initiative in Waterlooville, Junior Parkrun. This new scheme follows on from the successful Parkrun based at Staunton Country Park which attracts over 200 adults each week. Junior Parkrun will focus on young people between the ages of 4 and 14. A licence will be granted from September 2015 and the regular run will take place at Jubilee Recreation Ground, Waterlooville.

The National Watersports Festival - takes place between 4<sup>th</sup> - 6<sup>th</sup> September 2015. As part of the festival HBC will again be providing taster sessions to residents at a subsidised rate of £10 per person. Sessions of windsurfing, kayaking and stand up paddle boarding will be delivered by Portsmouth Watersports Centre.

The Couch to 5K beginner running scheme is continuing to be a success. There have been 20-30 participants attending each course and future plans will result in the project being sustainable.

An application for £215,000 to Sport England's Community Sport Activation Fund was submitted in April 2015. The application is currently being assessed and the outcome will be made available during the summer. The aim of the project will be to increase participation in sustainable activity within selected target groups, identified in geographical areas. Partners will deliver a number of engaging sporting activities to enable sedate residents to make choices which correlate with a once per week habit to enhance their lifestyle. Key partners in the project is Horizon Leisure Trust and Public Health who have both pledged money as part of the match funding. This project aims to take forward the work of the short term funded TARGET project.(see below)

### **Special Events and Health and Wellbeing Strategy**

#### Health and Wellbeing

The Public Health funded project TARGET is designed to increase participation in sustainable activity to educate regarding healthy lifestyle choices, in relation to nutrition and physical activity. This project is targeted at Lone Parents and Older People and both groups have been consulted, with 289 surveys complete. Delivery is scheduled to start in July.

Ping Pong will be the first activity launching for Older People on Thursday 16th July 2015 at the Springwood Community Centre, following the showing of the Ping Pong 'Never Too Old for Gold' Movie.

Havant has a trained volunteer able to lead cycle rides for women through the British Cycling programme Breeze. Initially sessions will be offered to lone parents together with dance and swimming sessions.

Healthy Eating and Nutrition workshops are being set up in partnership with the Health Trainers and Action for Children, offering cooking for one, cooking

for the family, healthy eating and making the food budget go further. Partnership working will ensure there is no duplication of workshops and the gaps in provision are addressed based on need.

The Being Independent Later in Life (BILL) campaign, funded by HBC and delivered by Community First HEH continues to run. The road show events taking place across town centres in the borough are proving to be a good way to engage with the public about the campaign.

### **Safer Havant Partnership**

Troubled Families – is an initiative funded by the government and HBC was one of the first to pilot this with our CEO Sandy Hopkins leading the way within Hampshire. Supporting families is a new way of doing things - providing practical help early on to stop the problems getting worse.

Having provided support to in excess of 150 families during phase one of the Troubled Families scheme This has proved very positive.in this first year. Havant has now commenced phase two which has seen new criteria added. Currently the scheme is available to families who meet at least two of the following concerns.

- Unemployment
- Poor School attendance
- Crime/Anti Social Behaviour,
- At risk of financial exclusion,
- Poor Health and
- Domestic Abuse

In Havant we are hoping to support a further 140 families by July 2016, we are currently on track to achieve this goal.

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## **Cabinet Lead Reports – Full Council 22 July 2015**

### **Councillor Michael Wilson: Cabinet Lead for Governance, Logistics and HR**

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#### **Democratic Services and Councillor Support**

Since the elections and the start of the new municipal year, the Democratic Services Team has been working with the new Committee Chairmen to provide support in their new roles.

#### **Councillor Training (supported by Councillor Branson)**

A series of induction sessions have been held for new members of the Council that included an opportunity to meet informally with the Leader and the Chief Executive, key briefings on Code of Conduct, Planning, Environmental Health and Finance, and a visit to the Customer Contact Centre to observe the team working at first hand. Specialist training for members of the Overview and Scrutiny Board and the Planning and Licensing Committees has also been held. New Councillors have also been trained on how to use the Council's Committee Management System; this will allow them to review reports and minutes, submit deputation requests and maintain their register of interest online. Forthcoming training planned as part of the Councillor Training and Development programme will include an IT workshop, a seminar on the Budget and training in Chairing Skills and Emergency Planning/Business Continuity. Based on feedback from Councillors following the initial Licensing training, officers will be running a further in-house session in early September, focusing on Licensing functions and processes.

#### **Representation on Outside Bodies (supported by Councillor G Shimbart)**

The Cabinet recently approved recommendations from the Scrutiny Board seeking to ensure that all appointments to outside organisations are of real value to both the Council and the organisation concerned. To this end, Democratic Services are working with Councillor Gerald Shimbart to put in place a mechanism for monitoring the Council's representation on external organisations, to gather feedback from appointed member representatives so as to better inform next year's appointments. The Guidelines on outside appointments have been circulated to all member representatives and members are asked to complete a short report following each meeting they attend.

#### **Councillors Data Registrations**

The Council has registered all new Councillors on the Data Protection Register which will enable them to timetable surgery appointments or take forward complaints made by local residents by using the Council's email system.

## Independent Remuneration Panel

The Independent Remuneration Panel have commenced their review of councillors' allowances and to date have agreed a programme of work, interviewed the Leader and compiled and circulated a questionnaire to all councillors. The replies to this questionnaire are in the process of being collated and discussions with a selection of councillors are being arranged.

## **Elections**

Following on from the successfully run Elections in May, the focus of the team is now firmly on the first canvas under Individual Electoral Registration (IER).

The old system required a 'head of household' to submit an application on behalf of all those resident at an address – an outdated concept not recognised by many in today's world. In 2014 IER was introduced, to improve the accuracy of the register and to make registration easier and more secure.

Extra levels of verification have been added and additional forms will need to be completed as part of IER.

## **Revenue and Benefits**

### **Universal Credit**

The national roll-out of Universal Credit is underway. The roll-out has been split into 4 tranches and commenced in February 2015. Councils involved in tranches 1 and 2 are now "live", Southampton from March 2015 and Eastleigh from May 2015. Tranche 3 commences in December 2015 and tranche 4 from February 2016.

Havant Borough will be in tranche 4 commencing in March 2016 although the exact date will not be confirmed until later this year.

At this stage the national roll-out is limited to new claims from single claimants who would previously have claimed Jobseekers Allowance so the number of cases is expected to be low.

Currently, there are no further details on the next stages of the roll-out.

### **Welfare Reform**

The Chancellor announced a raft of further welfare reforms in the budget on July 8<sup>th</sup>. Those relating directly to the Housing Benefit are as follows;

- The annual uprating of working-age benefits will be frozen for four years – this applies to a range of benefits including housing benefit and the local housing allowance
- Child allowances will no longer be included in the housing benefit calculation for the third and subsequent children born after 6 April 2017. This means that housing benefit entitlement will not automatically increase following the birth of a third or subsequent child (this will also apply to claims for child tax credit and universal credit).

- From April 2016 backdating of housing benefit claims will be limited to a maximum of four weeks.
- From April 2017, 18-21 year olds will not be entitled to claim housing benefit (or the housing element of universal credit) automatically.
- The overall household annual benefit cap will be reduced from £26,000 to £20,000 (£23,000 in London). This will have a significant impact on households with three or more children.

There will also be a range of other measures including significant changes to tax credits which will see a steeper withdrawal of tax credit as earnings rise and the introduction of a national living wage for employees over 25 years old from April 2016 which will be compulsory for most employers. Full details of the impact of the changes will emerge over the coming months.

To help mitigate the impact of the changes, the government will provide £800m of funding to local authorities for discretionary housing payments (dhp's) over the next five years. From April 2016 the national dhp budget will be £150m rising to £185m from April 2017 (the current 2015/16 budget is £125m of which Havant Borough Council's allocation is £151,713). Details of future allocations to individual councils are not yet known.

### **Facilities Management (including the Cafe)**

#### Conference Suite

Room bookings within the Conference Centre at the Plaza have continued to be high and have generated approx. £13,000 of revenue in the first three months of the financial year (2015/16). A further £2,000 revenue has been received from catering provided to external users for meetings held at the Plaza.

### **Events**

On the 22nd June Havant Borough Council held our annual Armed Forces Day Flag Raising ceremony at the Plaza. This year the occasion was combined with an event to mark the 200th Anniversary of the Battle of Waterloo and a Veterans Reception.

The event was organised by the Facilities Team and the Mayor's Secretary who worked industriously with the Mayor to ensure the day was a success. Early planning and several meetings with 47 and 16 Regiment resulted in the Army successfully securing the Band of the Queen's Division. On the day, soldiers from 47 Regiment and 16 Regiment Royal Artillery marched to the grounds of The Plaza behind the band of the Queen's Division.

As part of the ceremony the Mayor and Deputy Lieutenant of Hampshire inspected the troops and the morning culminated in a reception where local

veterans were given the opportunity to mingle with serving soldiers and veteran Councillors.

A really high profile occasion which was well received by all in attendance.



**Cabinet Lead Report – Council 22 July 2014**  
**By Cllr Briggs – Deputy Leader and Cabinet Lead for Environment and Neighbourhood Quality and Cabinet Advice**

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**Garden Waste Collection**

As of 03 July we have had 7,694 residents sign up for the collection service this year.

- 6,657 existing customers have renewed.
- 1,037 new customers.

**Street Cleansing**

In order to enhance the 3 main town centre areas of Waterlooville, Leigh Park & Havant, the pedestrian shopping areas within each of these 3 areas have been deep cleansed by a specialist jet washing team, including chewing gum removal as part of its Spring Clean programme.

Operational Services' team members are also visiting these areas earlier, from 6.30am and staying later until 6pm in order to ensure that these areas are cleaner for longer.

**Highway Verge Cutting**

The team completed the fourth cut of the season on Friday 10 July. Cut five started on Monday 13 July. We are on target to achieve the nine cuts but as always this will be dependant on weather and ground conditions.

**Sports Clubs**

We are working with members of the Emsworth Cricket Club to enable them to 'self manage' the cricket pitch and associated areas within Emsworth recreation ground.

**Allotments**

Officers are also supporting potential "self management" of some of our sites as well.

**Beach Huts**

A planning application has now been submitted for up-to 40 additional beach huts to located on a stretch of beach between Alexandra Avenue and Chichester Avenue.

## **Cemeteries**

The team are preparing to undertake a thorough safety test of memorials within our cemeteries. Testing will start at Warblington Cemetery then Havant and then Waterlooville. Thereafter we will inspect those within our closed church yards.

Prior to commencing this work we will advise Councillors, issue a press release and place notices within each cemetery in advance to make people aware of this work.

Any memorial that is considered to be unsafe will be laid flat on the ground. If we have details of the grave owner we will write to notify them as to our actions and offer advice with regard to reinstalling the memorial.

## **Havant Cemetery**

We have identified an area for new interments of ashes. This is an area surrounding the brick hut and will provide 24 plots. The area is currently being prepared and once available undertakers will be informed.

## **JVC – Joint Venture Company**

Subject to Council approving plans to pursue a joint venture company, work will start this week to begin the Business Planning and Due Diligence process with Norse, as we are aiming to have this local partnership in place by February next year to develop significant new local opportunities and generating income and profit share to support the core services provided by Operational services.

## **Cabinet Lead Reports – Council 22 July 2015**

### **Councillor David Guest: Cabinet Lead for Planning and the Economy**

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#### **Coastal Management & Climate Change**

##### **Coastal Partnership General Update**

The Coastal Partnership Service revenue budget in 2011/12 was £574k (HBC element £218k) but through Partnership working efficiencies and additional income achieved by the Team this sum for 2014/15 was reduced to £238k (HBC element £76k) which therefore resulted in a saving of £336k to the Partner Authorities (HBC, PCC, GBC & FBC) and a saving to HBC of £142k. At the same time the Team are also offering a higher quality service and have grown in size to over 20 highly motivated officers. The Team continue to lead numerous high value and politically sensitive projects across the East Solent with a Capital Programme in excess of £150million over the next 10 years.

##### **Beach Management Activities 2015**

This spring, the East Solent Coastal Partnership (ESCP) supervised the beach management operation and recycled c. 33,000m<sup>3</sup> of beach material back to the Eastoke Frontage. This operation had a contract cost of £155k and lasted 4 weeks. 100% of the cost, including ESCP officer time, was recovered via EA flood defence grant in aid. The operation ran to programme and was within budget, and the operation was met with positive feedback from the public and residents.

We are monitoring the beach profile and plan to carry out a dredge of Chichester Harbour in the late summer/ early autumn to maintain the design profile of the beach and also to maintain safe navigation to the Chichester channel entrance.

A meeting has been arranged with Hayling Island Golf Club on 13<sup>th</sup> July to discuss integrating them into our Beach Management Plan, mitigating the risk of erosion in front of their eastern frontage whilst using the shingle accretion at Gunner Point as a source for recycling (another win-win situation).

The EA Grant funding allocation this year is a total £288k, and with an internal carry over of £24.3k from the 2014/15 grant fund, giving a total budget of £312.3k for 2015/16 to continue to provide flood risk management to the residents of Eastoke.

##### **Broadmarsh Armoflex Sloping Revetment – Repair Works**

APA Concrete Repairs Ltd returned to site beginning July 2015 to carry out repair works to the revetment of Broadmarsh and are expected to continue works for 8 weeks. The repair works are to rectify recent failures to the

structure. The costs for these repair works are estimated at £70k, with the contractor paying for 50% of the cost, EA Flood Defence Grant in Aid for 25% and HBC Coastal Maintenance 25%.

### **Timber Maintenance Repairs, South Hayling Frontage**

Repairs to the timber groyne structures along the Eastoke Frontage are proposed for this financial year.

Other timber structures along South Hayling frontage are being monitored:

- The timber splashwall of Eastoke Corner Car Park,
- the sloping timber revetment at the Coast Guard Station (Bound Lane – St Andrews Rd),
- and the sloping timber revetment at West Beach,

all of which are showing signs of deterioration. ESCP will continue regular monitoring to inform the recommendation for maintenance for these structures.

### **Hayling Island Coastal Monitoring Surveying Update**

We continue to monitor our coastline through a Service Level Agreement (SLA) with the Channel Coastal Observatory (New Forest District Council). These surveys inform both our coastal risk management practices and wider coastal research themes as part of the South East Regional Monitoring programme. 100% of the cost, including ESCP officer time and equipment is recoverable under the SLA. We have recently upgraded our survey equipment pool, including a new handheld GPS unit and survey quad bike. These are enabling more efficient data collection and an improved coastal monitoring service.

### **Defra Efficiency Target on Risk Management Authorities**

Defra has set the following Target with respect to flood and coastal risk management over the next 6 years:

- 300,000 houses protected from flood & erosion risk over 6 years.
- further efficiency improvement of 10% in delivering capital programme for all Risk Management Authorities from 2015.
- at least 15% in Partnership Funding contributions from other sources.

We have developed an 'Efficiencies Bank' to collect evidence on how our projects contribute to meeting these targets in order to support our business cases and funding applications to the Environment Agency. Since the 1<sup>st</sup> May 2015, the Partnership has accrued £24,115 in savings.

### **Planning Development**

#### **Major Developments – Progress update**

#### **Development Consultation Forums**

Two DCFs are due to be coming forward:

1. Land South of Bartons Road – Local Plan Allocation (UE3) for 203, likely that proposal is C.180. Reduction in numbers to take account of market conditions and DCF due 10 September.
2. Portsmouth Water Company – proposals for the relocation of the PWC HQ to a site on Solent Road, and the subsequent development of the existing PWC site to provide c.160 dwellings didn't happen on 2<sup>nd</sup> April, awaiting new date.

### **Dunsbury Hill Business Gateway**

Infrastructure works adjacent to the A3M are progressing at pace as is the associated ASDA roundabout works. Portsmouth CC considered at report at Council to invest additional funds into the site to bring it forward as quickly as possible. Discharge of conditions and other applications are currently in hand and will be prioritised to support the delivery of this strategic site.

### **Solent Retail Park, Solent Road**

Works continue to deliver this major new retail space; M&S and Next are still hoped to be the occupiers.

### **Land north of Portsdown Hill Road, Bedhampton**

Site allocation UE5 for 46 dwellings works are under way in connection with the delivery of this development.

### **Land adjacent to Langstone Technology Park, Langstone Road, Havant**

Work is progressing on the 82 bed hotel for Premier Inn on land to the north of the Langbrook Farm pub/restaurant.

### **Stanbridge Road, off New Lane Havant**

Following the recent grant of planning permission for 120,000 square feet of commercial floorspace the existing (former Pfizer) building is now being demolished. The approved proposals should attract a new high quality employer to the borough.

### **BaE site, Elettra Avenue, Waterlooville**

Permission has been granted for the road to serve the mixed uses at the site. The potential for a leisure use continues to be the objective for the site and the market continues to be tested. The individual elements of the site are likely to come forward separately.

## **West of Waterlooville MDA and environs**

WOW Forum was held on 6 July and discussions on the progress of the cemetery were positive. There was also discussion around the management of open space as the proposal is for a Parish Council on the Winchester side of the boundary and discussions are taking place on the most effective way to coordinate the recreation provision in the two administrative areas.

## **Planning Policy**

### **Partnership for Urban South Hampshire (PUSH) - Spatial Strategy update**

The PUSH spatial strategy update takes account of the latest government population and economic growth forecast to consider the options for new housing, employment and infrastructure. It is anticipated that the work will show an increased need for development that will impact on Havant borough. As that work progresses it will mean that the Havant Local Plan becomes increasingly out of date. The options for growth in our physically constrained borough are limited and a concise new Local Plan will be developed to manage this in the Council's interest.

### **Prosperity Havant**

A successful £50k bid to CLG to create a Local Development Order (LDO) is progressing that focuses on creating a development framework for the Market Parade area of Havant town centre. Feasibility work on the Havant rail footbridge is programmed in HCC's programme and maintenance works to replace the bridge roof will be starting soon.

### **Car Parking Guidance**

Consultation on a car parking Supplementary Planning Document (SPD) started on Friday 10 July running until XXXX. The SPD proposes to change the existing minimum standards to maximum in line with government principles in the NPPF.

### **Enforcement Plan**

Consultation on an Enforcement Plan also started on 10 July. The main reason for this is to set how the Council will prioritise enforcement cases and is fulfilling one of the recommendations from the Peer review. After the consultation the Enforcement Plan (and the car parking SPD) will come back to Council for approval.

## **Building Control**

### **New Building Regulations**

New Building Regulations come into force in October 2015 which include new requirements for security to new build dwellings and optional requirements for water use and disabled access to homes, which are set through the Planning system. Building Control are due to meet with Planning Policy in August to discuss the implications and implementation.

### **Code for Sustainable Homes**

The phasing out of the Code for Sustainable Homes means that potential income generation opportunities in this area of work are reduced.

### **Dangerous Wall North Street, Emsworth**

Following complaints from the public, previous inspections by Building Control and a structural survey carried out by an independent engineer, the Council have acted under Section 78 of the Building Act 1984 (Emergency Dangerous Structures) and arranged for the fencing off of this wall by the railway bridge at Emsworth and the closing of the public footpath. This is due to the risk of imminent collapse of the wall and danger to the public.

The Highways authority has enacted a diversion route, which because of the location of the wall, lack of footpath on the other side of the road, and public highway network has meant a particularly long route. Semi-permanent signage on the approaches to the bridge and the diversion route warning motorists of the likelihood of pedestrians crossing the road in the vicinity of Coldharbour Farm Road, and the lack of footway under the rail bridge has also been installed.

Legal investigations have revealed that there is no owner of the wall and therefore, following discussions with the Executive Head of Service, the Council is taking responsibility for its long term safety following the closure.

A design for the removal and replacement of the wall has been done and a planning application for the works submitted which is going to Planning Committee on the 13<sup>th</sup> August.

The tender document to procure a contractor is currently being worked on and it is intended for this to go out at the end of July.

Negotiations with adjacent land owners to which the wall supports are yet to be completed.

Budgetary approval from cabinet will also be requested from Cabinet once the costs of the works are known as this is an unbudgeted item.

Assuming satisfactory outcomes to all of the above, the works would start around mid September. The work will involve excavations up to 3.5m deep (measured from garden level) immediately adjacent to the carriageway, movement of large and / or heavy plant, use of cranes and lorries, delivery and installation of pre-cast concrete units, construction of in-situ reinforced

concrete members and extensive inbound and outbound earthworks. It involves temporary propping of excavated surfaces, installation of drainage and alterations to public utility apparatus; materials storage and provision of statutory working and safety zones. There will be a need to close the road during the period of the works. The original programme was for 16 weeks and this has been reduced to 10 weeks by value engineering. The footpath would then re open early December.

### **Building Regulation Income**

The Q1 return shows Building Control income on target to hit budget in terms of Building Regulation income.

### **Economic Development**

#### **Town centre improvement programme**

HBC has approached property owners in Havant town centre to encourage them to make physical improvements to the exterior of their premises. So far 25 business have been visited by the relevant ward Councillors and asked to make the necessary improvements, 8 have responded with dates of when the work will be carried out with 2 completing the work immediately. Businesses who have yet to respond will be followed up and the scheme is being rolled out to Waterlooville Town Centre and Leigh Park.

#### **Business support**

A priority of the Prosperity Havant Strategy is to connect businesses based in the borough to grant funding and support programmes. The Economic Development team is currently providing practical support and assistance to businesses in the bid development process and has helped Hi Tech Engineering based in Waterlooville to attract over £370,000 in funding from Solent LEPs Advanced Manufacturing Expansion Fund. The total investment is £1.4M and this will enable the company to move to larger premises in the area, invest in new equipment and take on additional staff.

On 17<sup>th</sup> June 2015, HBC hosted a LEP business support event, hosted in Havant for the first time at Langstone Technology Park. Over 50 local businesses attended to engage with the Council, LEP and other providers and learn about the grant funding and support available for their businesses.

HBC's Small Business Support Programme has been developed for 2015-16 to provide grants of £1000 and training workshops. To date 11 business are signed up to the scheme so far with funding available for 22 businesses. The businesses have embraced and welcomed the additional support of the workshops provided by South Downs College. The first workshop took place on 24 June with a further 2 booked for October and February.

**Waterlooville Classic Motor Show** took place on 4<sup>th</sup> July in Waterlooville precinct. The event attracted 40 classic cars and at least 30 classic



motorcycles with music provided by the Stokes Bay Strummers and the Havant Clarinet and Saxophone Choir, Angel Radio compared the event.

### **Forthcoming events programme for 2015**

4/5/6 September	National Watersports Festival, Hayling
18 Sept - 16 Oct (weekend tbc)	Virgin Kite Surf Armada
19 Sept – 04 Oct	Emsworth British Food Fortnight
05 November	Stockheath Common bonfire
Nov - Dec	Various Christmas Lights switch-on events across the Borough

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